

PRIVACY NOTICE

INVOLVEMENT OF EXPERTS IN THE ACTIVITIES OF THE COMMITTEES' OFFICES AND THE COMMISSIONS

This Privacy Notice is addressed to persons (Lithuanian and foreign experts, including expert Lithuanians living abroad, with expertise on the matters discussed by the Seimas committees or commissions) whose personal data are processed by the Office of the Seimas with a view to providing Members of the Seimas with expert resources in order to ensure a smooth legislative process.

DATA CONTROLLER
(Who processes your data?)

OFFICE OF THE SEIMAS OF THE REPUBLIC OF LITHUANIA
CODE 188605295
Gedimino Ave. 53, Vilnius
Tel. +370 5 239 6060, fax +370 5 239 6289
E-mail: priim@lrs.lt

Data Protection Officer of the Office of the Seimas
E-mail: dap@lrs.lt, postal address: Gedimino Ave. 53, Vilnius
Addressee: Data Protection Officer of the Office of the Seimas

PURPOSE
(Why do we use your data?)

Your personal data is processed in order to create proper conditions for the legislative process in the Republic of Lithuania, to organise a smooth legislative process in the Seimas, and to provide Members of the Seimas with expert resources when presenting to the Seimas conclusions regarding draft laws, draft resolutions of the Seimas, and other legal drafts submitted to the Seimas for consideration.

CONDITION FOR LAWFUL PROCESSING
(On what basis do we process your data?)

Please be informed that the processing of personal data for the purposes mentioned above is carried out in the exercise of public authority vested in the data controller (Article 6(1)(e) of the General Data Protection Regulation) as set out in:

- Articles 54(2) and 54(3), Article 57(2), Articles 145(2) and 145(5), Article 147(2), Articles 148, 149 and 180⁽¹⁰⁾ of the Statute of the Seimas of the Republic of Lithuania;
- Description of the Procedures for Organising the Legislation of Laws and other Legal Acts of the Seimas, Parliamentary Control and Surveillance Activities of the Seimas approved in Points 13, 17.2, 21.1, 30 and 31 of Decision No SV-S-1603 of the Board of the Seimas of the Republic of Lithuania of 29 June 2016;
- Point 8.2 of the Regulations of the Office of the Seimas of the Republic of Lithuania approved by Decision No 2434 of the Board of the Seimas of the Republic of Lithuania of 7 October 2008.

PERSONAL DATA
(What data do we process?)

GENERAL DATA

Personal identification data: name and surname.
Other data: personal and professional data attesting to expert knowledge in a particular field, contact data, personal data attesting to participation in lobbying activities, and other personal data obtained on experts in the process of providing expert services by them.

PERSONAL DATA OF SPECIAL CATEGORIES

This data are not normally processed. However, an expert may provide this data himself by making comments when participating in the legislative process (for example, indication of political views or membership of a trade union).

SOURCE OF DATA
(Where do we get your data from?)

The Office of the Seimas will receive your personal data directly from you, a body or organisation represented by you, and from publicly available sources.

ACCESS TO DATA
(Who will be able to access
your data?)

RECIPIENTS (third parties)

Data will be provided to the committees and commissions of the Seimas and Members of the Seimas when they need expert resources in the legislative process.

DATA PROCESSORS (specific service providers to the Office of the Seimas)

Data will be provided to information technology companies ensuring the maintenance of information systems of the Office of the Seimas.

THIRD COUNTRIES (all non-EU Member States or non-EEA States)

Provision of personal data to third countries is not intended.

STORAGE PERIOD
(How long will we store
your data?)

The staff of the offices of the Seimas committees or the staff serving the commissions will process your personal data for one calendar year. After this period, the lists of experts will be reviewed and updated as necessary by 31 January of the current year. This time limit may be extended, where personal data constitute evidence or source of information or may be used as evidence or source of information in pre-trial or other investigations, including investigations conducted by the State Data Inspectorate; as well as in civil, administrative or criminal proceedings or in other cases established by law. In such a case, personal data may be stored for as long as necessary for these purposes of processing and will be destroyed immediately after it is no longer necessary.

**EXERCISE OF DATA
SUBJECTS' RIGHTS**
(What rights do you have
and how can you exercise
them?)

As a data subject, you have the right to apply to the Office of the Seimas regarding the processing of your personal data, that is, you have the following rights:

- access to data;
- rectification;
- deletion of data;
- restriction of data processing;
- objection to data processing.

Applications for the exercise of rights must be submitted to the Office of the Seimas in writing, including in electronic format, and must enable the identification of an applicant and a data subject. The identity of a data subject will be established by means of an identity document or electronic communications that allow for proper identification of a person. Where a data subject sends an application by post or courier, the application must be accompanied by a copy of a data subject's identification document certified in accordance with the procedure laid down by legal acts. An application submitted by an e-mail must be signed with an electronic signature. Where information about a person is requested by his/her representative, he/she must produce a document confirming representation and a document confirming the identity of the representative.

Regarding the procedure for exercising the rights of data subjects, please contact the Data Protection Officer by using the above contact information.

**SUBMISSION OF
COMPLAINTS**
(When can you submit a
complaint about the
action/omission of the
Office of the Seimas?)

You are entitled to complain to the State Data Protection Inspectorate and the court over the action/omission of the Office of the Seimas in accordance with the procedure laid down by legal acts, as well as to appeal to the court against the action/omission of the State Data Protection Inspectorate.

Before submitting a complaint to the appropriate institution, we recommend to contact the Data Protection Officer of the Office of the Seimas by using the above contact information.

DO YOU HAVE TO PROVIDE
YOUR DATA?

You may object to the processing of your personal data for the above purposes. However, once you exercise this right, the Office of the Seimas will be precluded from contacting you regarding draft laws, resolutions of the Seimas and other legal acts submitted to the Seimas for consideration.

You can always participate in the legislative process and submit your conclusions and proposals on draft legal acts on your own initiative without the request of the Office of the Seimas.

AUTOMATED DECISION
MAKING/PROFILING

Please be informed that your data will not be used to make decisions about you based on automated data processing, including profiling.

Decision-making by automated means alone means that decisions are taken by technological means based on algorithms without any human intervention. A person is profiled, when personal aspects are evaluated in order to make forecasts, even when no decision is taken, for example, when the Office of the Seimas evaluates personal characteristics (age, sex or nationality) or divides persons into certain categories.