

## PRIVACY NOTICE

### COOPERATION WITH OFFICES OF FOREIGN PARLIAMENTS WITHIN THE REMIT OF COMMITTEES/COMMISSIONS

This privacy notice is addressed to persons (working at counterpart parliamentary units) whose personal data are processed by the Office of the Seimas with a view to sharing experience and ensuring cooperation.

<p><b>DATA CONTROLLER</b> (Who processes your data?)</p>	<p><b>OFFICE OF THE SEIMAS OF THE REPUBLIC OF LITHUANIA</b> <b>CODE 188605295</b> Gedimino Ave. 53, Vilnius Tel. +370 5 239 6060, fax +370 5 239 6289 E-mail: priim@lrs.lt</p> <p>Data Protection Officer of the Office of the Seimas E-mail: dap@lrs.lt, postal address: Gedimino Ave. 53, Vilnius Addressee: Data Protection Officer of the Office of the Seimas</p>
<p><b>PURPOSE</b> (Why do we use your data?)</p>	<p>Your personal data is processed for the purpose of sharing experience and ensuring cooperation.</p>
<p><b>CONDITION FOR LAWFUL PROCESSING</b> (On what basis do we process your data?)</p>	<p>Please be informed that the processing of personal data for the purposes mentioned above is necessary for fulfilling the task in service of the public interest (Article 6(1)(e) of the General Data Protection Regulation) as set out in:</p> <ul style="list-style-type: none"> <li>- Article 49(1)(16) of the Statute of the Seimas;</li> <li>- Point 4.9 of the Regulations on the Office of the Committee of the Office of the Seimas of the Republic of Lithuania (as approved by Order No 400-ĮVK-342 of 31 October 2013 of the Secretary General of the Seimas of the Republic of Lithuania).</li> </ul>
<p><b>PERSONAL DATA</b> (What data do we process?)</p>	<p><b>GENERAL DATA</b> Personal identification data: name and surname Other data: unit, position, e-mail, telephone number <b>PERSONAL DATA OF SPECIAL CATEGORIES</b> Processing of personal data of special categories is not intended.</p>
<p><b>SOURCE OF DATA</b> (Where do we get your data?)</p>	<p>Directly from the data subject and from publicly available sources</p>
<p><b>ACCESS TO DATA</b> (Who will have access to your data?)</p>	<p><b>RECIPIENTS (third parties)</b> Provision of personal data to data recipients/third parties is not intended. <b>DATA PROCESSORS (insofar as they provide specific services to the Office of the Seimas)</b> The data will be provided to information technology companies in charge of maintenance of the information systems of the Office of the Seimas. <b>THIRD COUNTRIES (all non-EU Member States or non-EEA States)</b> Provision of personal data to third countries is not intended.</p>
<p><b>STORAGE PERIOD</b> (How long will we store your data?)</p>	<p>Please note that your personal data will be processed during the current legislative period of the Seimas. This time limit may be extended, where personal data constitute, or may be used as, evidence or source of information in pre-trial or other investigations, including investigations conducted by the State Data Inspectorate; as well as in civil, administrative or criminal proceedings or in other cases established by law. Should this be the case, personal data may be stored for as long as</p>

necessary for the purposes of data processing and will be destroyed immediately after becoming unnecessary.

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**EXERCISE OF DATA  
SUBJECTS' RIGHTS**  
(What are your rights and  
how can you exercise  
them?)

As a data subject, you have the right to apply to the Office of the Seimas regarding the processing of your personal data, that is, you have the right to the following:

- notification of data processing;
- access to data;
- rectification;
- deletion of data;
- restriction of data processing;
- objection to data processing. Note: in this case, please indicate the specific reasons behind availing of this right.

Applications must be submitted to the Office of the Seimas in writing and in electronic format, and must allow for identification of the applicant and the data subject. The identity of the data subject will be established by means of an identity document or by electronic communication tools allowing for proper identification. An application submitted by e-mail must be electronically signed. Where information is requested by a person's representative, the representative must produce proof of representation.

Regarding the procedure for exercising the rights of data subjects, please contact the Data Protection Officer by using the contact details indicated above.

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**SUBMISSION OF  
COMPLAINTS**  
(When can you submit a  
complaint about the  
action/omission of the  
office of the Seimas?)

Please be informed that you are entitled to complain to the State Data Protection Inspectorate and the court over the action/omission of the Office of the Seimas in accordance with the procedure laid down by legal acts, as well as to appeal to court against the action/omission of the State Data Protection Inspectorate.

Before submitting a complaint to the appropriate institution, please contact the Data Protection Officer of the Office of the Seimas by using the contact details indicated above.

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**DO YOU HAVE TO PROVIDE  
YOUR DATA?**

For reasons relating to your particular case, you may object to the processing of your personal data for the purposes set out above at any time by responding to the letter of invitation to engage in cooperation and/or share experience. However, once you refuse to submit the data requested by the Office of the Seimas, the Office of the Seimas will be precluded from contacting you or the institution you represent for sharing experience or otherwise engaging in cooperation.

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**AUTOMATED DECISION  
MAKING/PROFILING**

Please be informed that your data will not be used for making decisions concerning yourself based on automated data processing, including profiling. Decision-making by automated means alone means that decisions are taken without any human intervention by using technologies based on algorithms. Profiling means evaluation of personal aspects in order to make forecasts, even when no decision is taken, for example, when the Office of the Seimas evaluates personal characteristics (age, sex or nationality) or divides persons into certain categories.